

## Cancellation of Care Form

Parents and Care givers are required to provide their educator with two weeks written notice of cancellation of care. Fees will continue to apply until written cancellation is received. If your child does not attend on their last day of care Childcare Subsidy may not be paid and you will therefore be charged full fees.

**Childs name:**

**Days the child attends care :**

**Day of Notification of cancelation of care** Day: \_\_\_\_\_ Date: \_\_\_\_\_

**Last day of care:** Day \_\_\_\_\_ Date: \_\_\_\_\_

Please give us a brief description of why you have chosen to move on from Building Futures Care Family Day Care?

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Educator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date given to Coordination unit \_\_\_\_\_ Date: \_\_\_\_\_