

PROVISION OF INFORMATION, ASSISTANCE AND TRAINING TO EDUCATORS

POLICY

Building Futures Care supports and encourages the ongoing professional development of all staff, educators and management personnel within the organisation; and supports and encourages participation in formal study.

PROCEDURE

Building Futures Care requires that Educators must hold, or be actively working towards at least an approved Certificate III level education and care qualification, and undergo annual child protection training and regular training on fire safety and safe food handling.

Building Futures Care provides opportunities and information for study and professional development on a regular basis. This includes, but is not limited to, relevant seminars, webinars, conferences, electronic correspondence and ongoing formal study opportunities.

Building Futures Care engages respected trainers and expects educators to participate in training offered by the service.

The party who bears the cost of the training will depend on the specific training and will be discussed with the educator based on a case by case basis.

An educator may apply to the Coordination Unit in writing for assistance in the cost of training or professional development where they can demonstrate a value to the service and an enhancement to their professional practice. The Coordination Unit will take into consideration the relevance of the training and the available funds in the budget when making a decision. If approved, once the educator has attended the training or professional development, they would be required to report back to the Coordination Unit the learning outcomes.

On an annual basis the Coordination Unit will meet with the educator and discuss a plan for their ongoing professional development for the next year. The plan will take into consideration the educator's needs and interests, the needs of the children in care, availability of training, as well as costs and budget.

RELEVANT LAWS, SOURCES AND OTHER PROVISIONS

Education and Care Services National Law Act 2010

Education and Care Services National Regulations 2011

National Quality Standard

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