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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| FAMILY DAY CARE CHECKLIST  (This form is used daily to ensure your service is safe and hygienic) | DATE | | | DATE | | | DATE | | DATE | | DATE | | Week Ending: |
|  | | |  | | |  | |  | |  | |  |
| Checklist - INDOORS | Yes | No | | Yes | | No | Yes | No | Yes | No | Yes | No | Note or Comments |
| All play areas are clean and clutter free |  | |  |  |  | |  |  |  |  |  |  |  |
| All safety latches are on doors that are out of bounds |  | |  |  |  | |  |  |  |  |  |  |  |
| Kitchen sink and benches are clean |  | |  |  |  | |  |  |  |  |  |  |  |
| Bathrooms are clean and all shampoos and razors are out of reach of children |  | |  |  |  | |  |  |  |  |  |  |  |
| Toys are clean and safe |  | |  |  |  | |  |  |  |  |  |  |  |
| Entrances are clean and clutter free |  | |  |  |  | |  |  |  |  |  |  |  |
| Electrical outlets have covers |  | |  |  |  | |  |  |  |  |  |  |  |
| All chemicals are out of bounds to children |  | |  |  |  | |  |  |  |  |  |  |  |
| Checklist - OUTDOORS | Yes | | No | Yes | No | | Yes | No | Yes | No | Yes | No | Note or Comments |
| Play equipment is safe and checked for spider’s |  | |  |  |  | |  |  |  |  |  |  |  |
| Grass is mowed and free of weeds |  | |  |  |  | |  |  |  |  |  |  |  |
| Toys are in good repair |  | |  |  |  | |  |  |  |  |  |  |  |
| Fences are in good repair |  | |  |  |  | |  |  |  |  |  |  |  |
| All outside gates are locked |  | |  |  |  | |  |  |  |  |  |  |  |
| All yards are clean and free from animal faces |  | |  |  |  | |  |  |  |  |  |  |  |
| Garden Sheds are looked |  | |  |  |  | |  |  |  |  |  |  |  |
| There are no water hazards |  | |  |  |  | |  |  |  |  |  |  |  |