

**Educator**  
*Provides data to BFC via software*



**Building Futures Care  
Co-ordination Unit**  
*Submits to CCS & collects both*

**CCS**

**Parent Fees**



**Building Futures Care  
Co-ordination Unit**



**Educator**  
**Paid income as assessed**

**BFC**  
**Retain fees**

*It is the responsibility of the parents to pay their gap fee. The Co-ordination Unit will communicate and follow-up with families for gap fees, however the educator has the day to day contact with families and needs to assist the CO to recover fees owed. Educator payments will not include overdue fees from parents.*